



VOLLEYBALL NT

**Volleyball NT
Annual General Meeting**

Wednesday June 19, 2019 7:30 PM
Avery Cooper Boardroom
Yellowknife, NT



Table of Contents

Agenda	3
Constitution	4
By-Laws	5-10
Minutes from the 2018 AGM	11-14
Volleyball NT Strategic Plan	15



**Annual General Meeting Agenda
Wednesday June 19, 2019 7:30 PM
Avery Cooper Boardroom**

Call-in #: 1-866-613-5223 (Participant Access Code: 5190564)

1. Call to order and roll call
2. Adoption of Agenda
3. Approval of minutes from 2018 Annual General Meeting
4. President's Report
5. Financial Report and approval of Financial Statements
6. Reports
 - a. Technical Director
 - b. Tournament
 - c. ROC
7. Nominations and Elections for Positions
 - a. President (2-Year Term)
 - b. Secretary (2-Year Term)
8. Appointed Positions (1-Year Term)
 - a. Registrar
 - b. Regional Officials Chair (ROC)
 - c. Technical Director
 - d. Up to four (4) Directors at Large with Voting privileges
9. New Business
10. Next Meeting
 - a. Date and location for next AGM
11. Adjournment



CONSTITUTION

1. The name of the society is the Volleyball NT. The Association may also use the name VNT.
2. The objects of the society are:
 - a) To foster, develop, promote and regulate the playing of amateur volleyball in the Northwest Territories;
 - b) To provide the game of volleyball with proper safeguards in accordance with the spirit of true sportsmanship;
 - c) To establish and maintain allied membership and affiliations with associations devoted wholly or partially to the promotion of the game of volleyball in Canada;
 - d) To establish a set of uniform guidelines for the playing of the game of volleyball throughout the Northwest Territories;
 - e) To investigate, promote and regulate championship play in all classifications of the game as may be deemed feasible;
 - f) To investigate, promote and regulate co-ed men's and women's volleyball, recreational and competitive, as far as it is feasible;
 - g) To represent Northwest Territories on volleyball committees of other provincial or territorial associations or nationally, where deemed practical and necessary.
3. The operations of the Society are to be chiefly carried on in Yellowknife, Northwest Territories.

By-Laws

Jurisdiction

1. The NWT Volleyball Association (hereinafter described as "the Association") recognizes its responsibility to provide a code of conduct as the governing body over the game of volleyball as played by members of the Association in or outside of the Northwest Territories

Membership

2. Membership is open to any resident of the Northwest Territories.
3. The membership year will run from September 1st in each year until August 31st the following year.
4. All members must pay the annual membership fee set by the Association prior to engaging in any activities of the Association during any membership year.
5. The membership fee for admission to the Association shall be determined at each Annual General Meeting of the Association, to be effective for the ensuing fiscal year of operation.
6. The Association may discipline any member of the Association and may support, uphold and honour any disciplinary action taken against any individual member by a member club or an affiliated body.

Withdrawal or Expulsion of Members

7. Any member may withdraw from membership in the Association by notice in writing to the Board of Directors at the Associations mailing address or by non-payment of the annual membership fee when required.
8. Any member whose conduct is considered detrimental to the Association maybe suspended or expelled by resolution passed by a majority of the directors present at a duly called meeting of the Board of Directors
9. The membership of any member who fails or refuses to pay the annual membership fee when due is automatically suspended until such fees are paid.
10. Any member who resigns; withdraws or is suspended or expelled from the Association shall forthwith forfeit all rights, claims and interests arising from or associated with membership in the Association.

Meetings

11. The Annual General Meeting of the Association shall be held no earlier than thirty-one (31) days and no later than ninety (90) days after the end of the fiscal year.

12. General and special meetings of the Association shall be held at the call of the President, or, if absent or unable to act, at the call of the Vice-president.
13. Any five (5) members in good standing in the Association may call a general or special meeting by presenting a signed request for such to the President or, if absent or unable to act for any reason, the Vice-president, who shall call such general or special meeting within 21 days after receipt of such request.
14. Notice of the Annual General Meeting and of any General or Special Meetings shall be given at least fourteen (14) days prior to the date set for such meetings, such notice to be given by either publication in one (1) issue of the newspaper of general circulation with the Northwest Territories or by posting such notice in at least two public places within each of the regions of the Northwest Territories as the phrase is defined from time to time by the Sport North Federation for the allocation of competitive regions.
15. The quorum for a General, Special or Annual General Meeting shall be no less than seven (7) members.
16. The President shall be the chairperson of all meetings of the Association or, if absent or unable to so act, the Vice President shall act as chairperson. If the Vice President is present or able to so act, the members at such meeting shall elect a chairperson from the members present at the meeting.
17. Every community represented at any General, Special, or Annual General Meeting of the Association shall be entitled to one vote on any motion or resolution presented at such meeting. The voting representative for each community shall be named by the community and shall be identified at the beginning of every meeting.
18. Every member of the Board of Directors, with the exception of the chair, shall be entitled to one vote on any motion or resolution present at such meeting. The Chair shall cast the deciding vote in the event of a tie.
19. Every member is entitled to vote as determined in this section shall be referred to as "voting members".
20. Voting at all meetings of the Association, except for the election of the Board of Directors, shall be by a show of hands unless a simple majority of voting members present request a ballot vote on any motion or resolution.
21. Any motion or resolution, other than one which would have the effect of amending the Constitution or these By-Laws, shall require a simple majority of the votes of voting members present to be passed. An Extraordinary Resolution to amend the Constitution or By-Laws shall require a two-thirds majority of the votes of the voting members present to be passed.

Directors

22. The Board of Directors of the Association shall be elected at the Annual General Meeting of the Association by a majority vote of the voting members present.

23. The Board of Directors of the Association shall be comprised of the following elected positions:

- a. President
- b. Vice President
- c. Secretary
- d. Treasurer

And the following appointed members:

- a. Registrar
- b. Regional Officials Chair (ROC)
- c. Technical Director
- d. Up to four (4) Directors at Large with voting privileges. Where possible these positions should be filled by members residing in different regions.

24. All elected positions shall be for a two-year term. The positions of President and Secretary shall be renewed in odd numbered years and the positions of Vice President and Treasurer in even numbered years.

25. All appointed positions shall be filled by the elected Directors within two weeks of the Annual General Meeting in each year.

26. The Board of Directors may further direct the election or appointment of such other members of the Board as the Association might determine to be necessary from time to time.

27. The Board of Directors shall have the power to appoint chairpersons to hear necessary committees, who shall be directly responsible to the Board of Directors and who shall not hold the designated offices for any period beyond the next Annual General Meeting.

28. The Board of Directors may create other ad hoc or standing committees from time to time as they determine necessary.

29. The majority of Directors shall have the power to appoint any member of the Association to fill a vacancy in their numbers and any Director so appointed shall retire from office on completion of the unexpired portion of the term of the Director who has been replaced.

30. The Directors shall be responsible for conducting the affairs of the Association in accordance with the objects set out in the Application of Incorporation and in accordance with these By-Laws.

31. The quorum at any meeting of the Board of Directors shall be three (3) Directors.

32. The Board of Directors shall meet at least once every three months. Meetings may be held by telephone conference.
33. Any Director may be suspended or expelled by the Board of Directors for proven dishonesty, gross misconduct, or for failing or refusing to carry out the duties as a Director as provided for in these By-Laws.
34. If any Director shall resign his or her office, or, without reasonable excuse, excuses himself or herself from three or more meetings, or is suspended or expelled from the Association, the Board of Directors shall declare the office vacant and may appoint a successor.
35. Directors or other officers or chairpersons may be paid traveling and/or living expenses to compensate them for expenses incurred by them in the conduct of their duties in respect of any office of the Association.
36. The President shall be the executive officer on the Board of Directors, and shall conduct the business of the Association throughout his or her term of office.
37. The Vice- President shall be responsible for all Committee of the Association and will, when necessary, assume the duties of the President.
38. The Secretary shall keep full and proper records of all meetings and be responsible for the Association's newsletter.
39. The Treasurer shall keep full and proper records of all the financial transactions of the Association and shall report to the Association at all meetings as to the Associations financial status.
40. The Technical Director will be responsible for dealing with all technical aspects of the game, including the co-ordination of coaching clinics and ensuring ongoing competence and development of certified volleyball coaches in the Northwest Territories; shall be responsible for directing and coordinating the development of high performance teams and programs, and shall act as liaison between the Board of Directors and coaches and teams with in the high performance program. The Technical Director may designate other members to assume responsibility for some or all of these functions, but will remain responsible for overseeing the overall technical development in the NWT.
41. The Regional Official Chair (ROC) shall act as an advisor to the Board of Directors with respect to rules and officiating and will be responsible for assigning and coordinating referees for tournaments sanctioned by the Association, for the training of all officials in accordance with Volleyball Canada requirements.
42. The Tournament Chair shall be responsible for the planning and co-ordination of tournaments sponsored or sanctioned by the Association.

43. The President or another delegate shall attend all annual and semi-annual meetings of Volleyball Canada as directed by the Board of Directors, and represent the interests of the Association at the national level.

Borrowing Powers

44. The Directors may, with approval of a majority of the members present at any Special General or Annual General Meeting of the Association, borrow funds for capital expenditures.

Receipt and Use of Funds

45. All monies received by or on behalf of the Association shall be deposited in a bank account in any chartered bank in the Northwest Territories as the Board of Directors may, from time to time determine advisable.
46. All disbursements from the Association's bank account shall be made by cheque signed by any two of the authorized signing authorities appointed at the first meeting of the Board of Directors after each Annual General Meeting.

Sealing and Signing Authority

47. The seal of the Association shall consist of the word "seal" in a circle formed by the words: "Northwest Territories Volleyball Association"
48. The seal shall be kept in the custody of the Secretary of the Association and shall not be affixed to any instrument or document except by authority of a resolution of the Board of Directors.
49. The seal shall be affixed to all documents requiring execution under the seal of the Association, by two Directors as may, from time to time, be authorized by the Board of Directors.

Making, Altering, or Rescinding By-Laws

50. The By-Laws of the Association may be rescinded, altered or added to at the Annual General Meeting of the Association by extraordinary resolution and not otherwise, but no rescission, alteration or addition shall have any effect until it is registered by the Registrar of Societies.
51. Notice of intention to propose the rescission, alteration or addition of any by-law shall be given the notice of the meeting published or posted pursuant to By-Law 14.
52. All books and records of the Association shall be open to inspection of members at each Annual general meeting and at any other times upon the giving of at least two (2) clear days' notice of the member's desire to inspect such books or records, such notice to be given to the member in whose custody such books or records are ordinarily kept.
53. Other than at the location of the Annual General Meeting, the books and records shall be inspected pursuant to By-Law 50 at such place and time as may be directed by the Board member

having custody of the books or records to be inspected or, in the case of a dispute, at such place and time as the President may direct.

Rules and Regulation

54. All matters of rules and regulations not specifically covered in the Constitution and By-Laws shall be governed by those of Volleyball Canada where they apply.
55. The fiscal year end of the Association shall be on the 31st day of May in each year.
56. The accounts of the Association shall not be audited unless the Board of Directors, by resolution, directs that the accounts shall be audited and appoints an auditor for that purpose.

**Annual General Meeting Minutes
July 11, 2018
Sport North Boardroom, 3rd Floor of the Don Cooper Building**

1. Call to order and roll call
2. Adoption of agenda
3. Approval of minutes from previous Annual General Meeting
4. President's Report
5. Financial Report and approval financial statements
6. Directors Reports
7. Amendments to the Constitution and By-Laws
8. New Business
 - a. Strategic Plan
9. Nominations and Elections for Positions
 - a. Vice-President – 2-year term
 - b. Treasurer – 2-year term
 - c. Secretary – 1-year term
10. Appointed Positions (1 year term)
 - a. Registrar
 - b. Regional Officials Chair (ROC)
 - c. Technical Director
 - d. Up to four (4) Directors at Large with voting privileges.
11. Next Meeting
 - a. Date for next AGM
12. Adjournment

Attendees:

Chrissie Carrigan
Ron Chiasson
Stacey Christie Terrel Hobbs
Darren Horn
Shadrach MacLeod
Paul Shearme Abe Theil
Mike Thompson
Melanie Thompson

- 1. Call to order and roll call**
 - Meeting was called to ordered at 6:35 PM

- 2. Adoption of agenda**

MOTION: to review and accept the agenda

Moved by: Chrissie Carrigan

Seconded by: Paul Shearme

All in favour, motion carried.

3. Approval of minutes from the 2017 Annual General Meeting

MOTION: to review and accept the agenda

Moved by: Chrissie Carrigan

Seconded by: Stacey Christie

All in favour, motion carried.

4. President's report – Abe Theil (Verbal Report)

- Thank you for the work put forward this past season. The Association has had an active board and the work put forward has been appreciated.
- The past board has put together a plan for the upcoming season during a planning meeting held at the end of the indoor season. The hope is that the new board will adopt the plan.

5. Financial Report and Approval of Financial Statements

- Financial have been tabled and will be distributed via email to approve.

MOTION: to accept the Financial Report as presented via email

Moved by: TBD

Seconded by: TBD

All in favour, motion carried.

6. Directors Reports

Technical Director Report (Verbal Report)

- Player Development camp hosted in Inuvik prior to the AWG trials. The camp was successful and hosts were happy with the instructor that came up to deliver the camp.
- Moving forward, NWTVA has great plans. The Technical Committee put together a HP proposal that falls in line with the upcoming plans.
- NWTVA had four clubs teams at the 2018 Nationals in Edmonton. 15U Potential, 18U Potential, 15U Crush and 16U Crush. 15U Potential won gold in Division III, tier 3.
- NWTVA sent a men's and women's team to Arctic Winter Games in South Slave, NT. The men's team brought home a silver medal.

Regional Officials Chair (ROC) Report (Verbal Report)

- 2 rules clinics were hosted in the early season to start off Junior Spike It and Senior Spike It.
- Participated at the Arctic Winter Games in South Slave, NT. Terrel Hobbs was the head of official. No other contingents sent officials, the host society brought up extra officials from the NT, BC, AB and SK.
- The Association is still relying on out of town officials.
- NWTVA sent 3 officials to nationals – Terrel Hobbs, Yannis Lebrakis and Claire Allen

7. Amendments to the Constitution and By-Laws

- Suggestion to change the year end to coincide with MACA and Volleyball Canada reporting – March 31. All in agreement.
- Suggestion to move the AGM to coincide with a change of year end.

MOTION: to move NWTVA's fiscal year end to March 31, with the AGM hosted after indoor Club season

Moved by: Paul Shearme

Seconded by: Chrissie Carrigan

All in favour, motion carried.

8. New Business

- a. Strategic Planning
 - Strategic plan is until 2019, which includes the 2019/2020 season
 - New plan will need to be in place for the start of the 2020 season. Planning will need to commence to put the strategic plan in place

9. Nominations and Elections for Positions

- a. We have two (2) positions for two (2) year terms: Vice-President & Treasurer. One (1) position for a one (1) year term: Secretary

MOTION: to open the nominations

Moved by: Chrissie Carrigan

Seconded by: Terrel Hobbs

All in favour, motion carried.

- a. Vice-President – 2-year term
Chrissie Carrigan nominated by: Darren horn
Seconded by: paul Shearme Chrissie accepted the nomination.
No other nominations, position is acclaimed.
- b. Treasurer – 2-year term
Ron Chiasson nominated by: Chrissie Carrigan
Seconded by: Darren Horn Ron accepted the nomination.
No other nominations, position is acclaimed.
- c. Secretary – 1-year term
Darren Horn nominated by: Chrissie Carrigan
Seconded by: Terrel Hobbs
No other nominations, position is acclaimed.

10. Appointed Positions (1-year term)

- a. Registrar/Tournament Chair
- b. Officials Chair (ROC)
- c. Technical Director
- d. Director(s) at Large

- The elected members will meet to identify individuals for appointed positions. A call-out to membership will be done to collect names of those interested in sitting on the board in an appointed position or on a committee.

11. Next Meeting

- Next AGM – Wednesday, June 19th, 2019 6:30 PM
- Next board meeting August 15, 2018 7:00 PM

12. Adjournment

MOTION: to adjourn the meeting at 7:04 PM

Moved by: Paul Shearme

NWT VOLLEYBALL ASSOCIATION

Strategic Plan 2016-2019

Vision

NWT residents engaging, enjoying and excelling in the sport of Volleyball.

Grow and develop volleyball across the NWT to enable all residents to enjoy, participate and excel in the game.

Mission

Guiding Principles

Govern

Operate within available funding through strong financial management and increased revenue generation.

Finance

Operate within established policies and procedures to enhance accountability and transparency to the volleyball community and stakeholders.

Communicate

Maintain a positive image and reputation in the territory through effective promotion and networking.

GOAL ONE

To grow capacity for the sport of volleyball throughout the Northwest Territories.

- A** Develop, refine and implement policies and procedures.
- B** Increase overall, self-generated financial resources.
- C** Create and implement a communications strategy.

GOAL TWO

Facilitate and support development of Northwest Territories athletes, coaches and officials in the sport of volleyball.

- A** Increase the number of coaches 'in-training', 'trained' and 'certified'.
- B** Increase participation and quality of play in the Territory through support of the following:
 - School programs (elementary and high school)
 - Age class & adult programs (clubs & leagues)
 - High performance programs (territorial teams)
- C** Increase the number of certified officials (Local, Provincial) in each region of the NWT.



NWT VOLLEYBALL ASSOCIATION